

### *Pre-School and Day Care Facilitator Training Program - Module Outline*

SI No	Module and Units
1	<b>Module 1- Introduction to Skill India Mission &amp; Job Role of Early Childhood Educator (Bridge Module)</b>
	<b>Unit 1.1-</b> Introduction to Skill India Mission
	<b>Unit 1.2-</b> Current Scenario & Importance of Early Childhood Education
	<b>Unit 1.3-</b> Unit 1.3- Roles & Responsibilities of a Preschool Facilitator& Day Care Facilitator
	<b>Unit 1.4-</b> Employment opportunities and scope of ECE in various fields
2	<b>Module 2- Child Welfare &amp; Safety (MEP/N4101)</b>
	<b>Unit 2.1-</b> Introduction to Child Rights
	<b>Unit 2.2-</b> Health & Nutrition
	<b>Unit 2.3-</b> Hygiene and Sanitation
	<b>Unit 2.4-</b> Safety and Security (Child abuse, neglect, emergencies)
	<b>Unit 2.5-</b> Inclusion (Equality & Diversity) in early years
	<b>Unit 2.6-</b> Handling Children with Special needs
3	<b>Module 3- Learning Experiences for Holistic Development of Children (MEP/N4102)</b>
	<b>Unit 3.1-</b> Human Development
	<b>Unit 3.2-</b> Designing, Planning and Implementing of Educational Programs
	<b>Unit 3.3-</b> Effective Teaching & Learning Methods
	<b>Unit 3.4-</b> Special Events

4	<b>Module -4 Collaborate with Child's Parents/ Family for child's Learning (MEP/N4103)</b>
	Unit 4.1- Parent Involvement
	Unit 4.2- Parent's feedback
5	<b>Module 5- Assessing Children's Progress &amp; Documentation (MEP/N4104)</b>
	Unit 5.1- Documentation
	Unit 5.2- Assessment
6	<b>Module 6- Communicate with visitors and colleagues effectively (MEP N9914)</b>
	Unit 6.1- Communication with various Stakeholders
	Unit 6.2- Communication about the Professional Responsibilities
	Unit 6.3- Communication while working as a Team & an Individual
	Unit 6.4- Finding Solutions to Customer Problems
	Unit 6.5- Barries to Effective Communication
	Unit 6.6- Communication Etiquette at Workplace
7	<b>Module 7- Health &amp; Safety Practices at Workplace (MEP/N9903)</b>
	Unit 7.1- What is an emergency in workplace
	Unit 7.2- Situations that lead to Accidents at Workplace and their Prevention
	Unit 7.3- Selection of Materials for entire School
	Unit 7.4- Roles & Responsibilities of guards and other stakeholders during emergency situations
	Unit 7.5- Safety Signs and Different types of Prevention Methods & Instruments



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	<b>Unit 7.6-</b> Health & Hygiene at Workplace
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<b>8</b>	<b>Module 8- Professionalism &amp; Ethics at Workplace (N9912)</b>
	<b>Unit 8.1-</b> Ethics in the Professional world
	<b>Unit 8.2-</b> Conflict Resolution & ways to resolve it
	<b>Unit 8.3-</b> Behavior and Appearance in the School / workplace
	<b>Unit 8.4-</b> Policies & Rights
	<b>Unit 8.5-</b> Role & Responsibilities of different authorities at the workplace
	<b>Unit 8.6-</b> Development of Personal & Professional Goals
<b>9</b>	<b>Module 9- Employability Skills</b>